



Minutes

Peer Review Meeting

“Sport 4 Good Governance” (S4GG)

Tuesday, **April 24, 11:00-18:00**

Conference venue: EOC EU Office
Avenue de Cortenbergh 52, 1000 Brussels, Belgium

1. Opening of the meeting and welcome

Folker Hellmund, director of the EOC EU Office, and Michael Trinker, S4GG project coordinator welcome the participants to the peer review meeting.

The objective of this meeting is to discuss further steps regarding the toolkit, the preliminary results of questionnaire and the peer review in the Netherlands

2. Adoption of the agenda

The item “project management” has been included in the agenda.
The agenda was adopted.

3. Project management

MT informs about practical and financial issues of the project S4GG.
HR costs will be paid out at the end of the project.

Decisions:

- A time sheet will be sent out.
- A flyer on the project will be designed and sent out until June 2012.

3.1. Questionnaire

MT informs about the status quo of the questionnaire and presents some preliminary results. (Documentation has been provided and dropboxed.)

More responses from sport organizations are still needed. National sport governing bodies should approach the following sport disciplines and urge them to participate in the questionnaire: **Athletics, swimming, basketball, handball, boxing, tennis**

National Paralympic Committees shall be contacted as well.

Decisions:

- FH will inform about the questionnaire during the EOC seminar in Budapest

from 26-28 April.

- The deadline of the questionnaire will be extended until 11 May.
- Prepare list of survey invitations

4. Educational material/ Toolkit

Gabi Freytag as work package leader guided the discussions on the toolkit.

Huibert Brands presented the good governance strategy in the Netherlands. (His powerpoint presentation will be made available in the dropbox.)

The group discussed the toolkit on good governance by focusing on the following issues:

- Target group
- Format of the toolkit (hard copy, digital)
- Contents/ instruments

Target group:

The target group of the toolkit is sport leaders/ managers who can be professionals or volunteers.

Format of the toolkit:

The toolkit could be hard copy and digital.

The idea was discussed to have a short prospect on a certain and limited number of good governance recommendations which could be easily distributed. This prospect would contain links to further information on the issue.

Contents/ instruments:

GF reminded that there is two aspects of the toolkit: the design and the contents.

Who will provide the contents?

MT said that the contents would be partly provided by the results of the questionnaire and the peer reviews.

Also the desk research can provide useful input for the contents of the toolkit.

It was agreed that in order for the toolkit to be successful, the advantages of good governance principles have to be highlighted.

The toolkit could contain amongst other things:

- Principles on good governance
- Self assessment
- Multiple choice test – questions answered wrong could be further explained etc.

Decisions:

- The desk research will be made available until end of June at the latest.

5. Any other business

Peer review in the Netherlands

Huibert Brands would organize a peer review in the Netherlands in June/July 2012 so that the group can get in depth knowledge about good governance there.

Items of discussions could be:

- How has good governance been developed in the NL?
- How do you implement GG-principles, how do you organize the process for GG?
- How do you evaluate GG?

Decision:

- Huibert and Michael will get in touch to discuss further details about the peer review.

It was discussed that the mid-term in Cyprus could be combined with a peer review meeting around 19-20 September.

6. Closing

FH and MT thanked the participants for their contributions and closed the meeting.

Annex: Participant List

Surname First Name Organisation E-mail

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